

Annual Action Plan – 2018

District Goal: Achieving sustained economic growth through rapid infrastructure provision which will lead to poverty reduction in an accountable, transparent and participatory environment

Table 1, District Objective: To Accelerate the Provision of Educational Infrastructure by 2018

S/N	Activities	Location	Time Frame (In Quarters)				Indicative Budget (GHs)	Indicators	Sources Of Funding		Implementing Agencies	
			1	2	3	4			IGF	GoG/Others	Lead	Collaborating
1.	Complete the Rehabilitation of 9-Unit Classroom Block, Office and Store	Pediatorkope					54,995	School infrastructure improved		DDF	D/A	GES
2.	Construct 1No. 3-Unit Classroom Block, Office and Store with ancillary facilities	Togbloku					98,330	School infrastructure provided		DACF	D/A	GES
3	Construct 3No. 3-Unit Classroom Block, Office and Store with ancillary facilities	Amlakpo, Elavanyo and Fantevikope					296,310	School infrastructure provided		DDF	D/A	GES
4.	Procure 1000 furniture for schools	District wide					150,770	Teaching and Learning environment improved		DDF	D/A	GES
5.	Pay School fees of Brilliant but needy Students by MP	District wide					5,000	Needy Students supported by MP		MPs DACF	MP	D/A, GES
6.	Support Science, Technology, Mathematics and Innovation Education	District wide					4,500	STMIE supported		DACF	D/A	GES
7.	Sponsor the conduct of District Mock Examination for BECE Students	District wide					9,000	District BECE Students Mock Exams supported		DACF	D/A	GES
8.	Support my First Day at School	District wide					9,600	My First Day at School supported	IGF		D/A	GES

Table 2, District Objective: To Improve Health Care Delivery by 20% within the plan-period

S/N	Activities	Location	Time Frame (In Quarters)				Indicative Budget (GHs)	Indicators	Sources Of Funding		Implementing Agencies	
			1	2	3	4			IGF	GoG/Others	Lead	Collaborating
9.	Support Roll Back Malaria programmes in each year	District wide					3,000	Malaria reduced		DACF	DHD	D/A
10.	Support the District Immunization programmes each year	District wide					3,000	Immunization programmes intensified		DACF	DHD	D/A
11.	Support HIV/AIDS programmes	District wide					15,000	HIV/AIDS infection rate reduced		DACF	DHD	D/A, NGO
12.	Construction of 1No. CHPS Compounds	Teikpitikope					176,278	2No. CHPS Compounds Constructed		DACF	D/A	DHD
13.	Construction of 1No. CHPS Compounds	Pute					39,554.15	1No. CHPS Compounds Constructed		DACF	D/A	DHD
14.	Construction of 1No. CHPS Compounds	Agorkpo					91,972.90	1No. CHPS Compounds Constructed		DACF	D/A	DHD

Table 3, District Objective: To Improve Agriculture Productivity by 15% within the Plan Period

S/N	Activities	Location	Time Frame (In Quarters)				Indicative Budget (GHs)	Indicators	Sources Of Funding		Implementing Agencies	
			1	2	3	4			IGF	GoG/Others	Lead	Collaborating
15.	Introduce farmers to the use of Improved/Hybrid seeds of Tomato, Maize, Pepper, Cassava, Onion and Water melon which	District wide					1,000	Improved food security		DACF	DAD	Farmers

	are high-yielding, drought resistant.											
16.	To carry out weekly radio programs in collaboration with the Ada Radio to educate farmers on farming technologies.	District wide				1,000	Improved agric information dissemination		DACF	DAD	Local Radio Station	
17.	Educate farmers on food-based nutrition in relation to food production, food handling & safety and food-to-food fortification demonstrations for farmers to ensure improved health.	District wide				2,000	Improved food handling from production to consumption		DACF	DAD	Farmers	
18.	Facilitate the celebration of Farmers Day	District wide				4,000	Deserving District Best Farmers Rewarded		DACF	DAD	D/A, Farmers	
19.	Construct 4No. Market Sheds	Kasseh				386,240	Enhanced commodity flow from production to consumption		DDF	D/A	Private Sector	
20.	Pavement of Kasseh Market Lorry Park	Kasseh				111,650	Market conditions improved		DDF	D/A	Private Sector	
21.	Train tractor operators and farmers on improved tillage practices in mango, water melon, pineapple and vegetable production.	District wide				7,680	Improved production of fruits in the District		DACF	DAD	Tractor Operators	
22.	Link watermelon and vegetable (Chili) farmers and processors to credit source and market avenues.	District wide				5,444	Quarterly Departmental Progress Reports		DACF	DAD	Financial Institutions	
23.	Facilitate the formation of commodity farmer based organizations along the value chain.	District wide				1,000	Improved value chain of agric products		DACF	D/A	FBOs	
24.	Train staff on conducting of yield studies and data analysis.	District wide				2,000	Improved data collection from farms		DACF	DAD	Farmers	
25.	Train staff and livestock farmers	District wide				1,000						

	on various methods and techniques employ in utilizing agro industrial by products as a supplementary feeding for small ruminants.						Improved animal husbandry practices		DACF	DAD	Farmers
26.	Organize a demonstration section for staff and farmers on the conservation, treatment and utilization of fodder to improve dry season feeding of small ruminants.	District wide				1,600	Improved animal husbandry practices		DACF	DAD	Farmers
27.	Build the capacity of staff and farmers on disease identification, prevention, control and treatment to improve husbandry practices and health status as indexes to profitable livestock and poultry production.	District wide				1,500	Improved animal husbandry practices		DACF	DAD	Farmers
28.	Promote the formation of commodity Farmer Based Organizations.	District wide				1,000	Enhanced the formation of FBOs		DACF	DAD	FBOs

Table 4, District Objective: To Promote Grassroot Participation and Strengthen District Sub-structure for Accountable Governance by 2021

S/N	Activities	Location	Time Frame (In Quarters)				Indicative Budget (GHs)	Indicators	Sources Of Funding		Implementing Agencies	
			1	2	3	4			IGF	GoG/Others	Lead	Collaborating
29.	Organize 4 number DPCU Meetings Annually	Ada-Foah				6,420	Quarterly Minutes prepared		DACF	DPO	DPCU	
30.	Organize National Celebrations in the District Annually	District wide				50,850	National Events Organized		DACF	D/A	Other Depts. and Stakeholders	
31.	Continue and complete the construction of Assembly Complex	Atortorkope				2,318,488.17	Assembly Complex completed		DACF	D/A	Private Sector	
32.	Organize National Farmers Day Celebration (District version)	District wide				37,400	District Farmers Day organized		DACF	DAD	D/A	

33.	Prepare MTEF Programme Based Budget for 2019	Ada-Foah				15,000	2019 Dist. Programme Based Budget Prepared		DACF	DBC	D/A
34.	Organize 4 General Assembly 4 Executive Committee Meetings each year	Ada-Foah				30,400	General Assembly and EXECO meetings organized		DACF	D/A	Hon. Assembly members
35.	Conduct 12 meetings of the District Security Committee each year	Ada-Foah				21,550	DISEC Meetings organized		DACF	D/A	DISEC
36.	Conduct District Tender and Evaluation Committee meetings	Ada-Foah				4,224	Committee Reports /Minutes prepared	IGF		D/A	DTC
37.	Conduct 12 Inspections and Site meetings Development Projects	District wide				14,400	Inspection and Site Report prepared		DACF	D/A	Project Inspection Team
38.	Organize 4 meetings each of the 6 Sub-Committees	Ada-Foah				7,080	Committee Reports /Minutes written		DACF	D/A	Sub-Committees
39.	Organize 12 Management Meetings	Ada-Foah				7,560	Committee Reports /Minutes written	IGF		D/A	Departmental Heads
40.	Organize 12 Statutory Planning Committee Meetings	Ada-Foah				8,928	Committee Reports /Minutes written	IGF		D/A	Departmental Heads
41.	Support the Celebration of Asafotufiami Festival	District wide				45,820	Cultural festival promoted		DACF	D/A	Traditional Authority
42.	Organize 12 monthly F&A Sub-Committee Meetings	Ada-Foah				18,528	Committee Reports /Minutes written	IGF		D/A	F&A Sub-Committee
43.	Organize 4 number District Budget Committee Meetings Annually	Ada-Foah				6,420	Committee Reports /Minutes written		DACF	DBO	DBC Members
44.	Organize 4 number Audit Committee Meetings Annually	Ada-Foah				6,420	Committee Reports /Minutes written		DACF	DIA	ARIC Members
45.	Organize 3 number Town Hall Meetings Annually	District wide				52,605	Town Hall Reports /Minutes written		DACF	D/A	Stakeholders

46.	District Procurement Plan Prepared, Approved and Updated quarterly	Ada-Foah				6,420	District Tender Committee minutes, District Procurement Plan Prepared and Updated	IGF		DPO	DTC, Procurement Committee
47.	Resource the District Internal Audit Unit to perform its functions	District wide				4,200	Quarterly Audit Reports	IGF		DIA	D/A, ARIC and other Stakeholders
48	Procure Furniture and Fittings for the New Assembly Complex	Atortorkope				78,245	New Assembly Office condition enhanced		DACF	D/A	DTC, Private Sector
49.	Procure 2 Pick-Up or 1 Mini Bus	District wide				248,888	Transportation improved		DACF	D/A	DTC, Private Sector
50.	Continue the Property Numbering and Street Addressing System in the District	District wide				21,632	Improved property identification		DACF	DPPD	D/A, Stakeholders
51.	Procure Motor-Bikes for Assembly Members	District wide				133,200	Improved mobility of Hon. Assembly Members		DACF	D/A	MLGRD, Hon. Assembly Members
52.	Maintain Official Vehicles Annually	Ada-Foah				31,800	Official Vehicles condition enhanced	IGF	DACF	D/A	Private Artisans
53.	Procure Stationery for office use	Ada-Foah				46,780	Enhanced official work delivery		DACF	DPC	Private Sector
54.	Training of staff in Revenue Mobilization Strategies	Big Ada				25,000	Revenue mobilisation enhanced	IGF	DDF / DACF	D/A	Consultant
55.	Training of staff on Public Financial Management Act.	Big Ada				28,000	Training Reports/ certificate	IGF	DDF / DACF	D/A	Consultant
56.	Training of staff in Team Building, Report and Minutes writing.	Big Ada				33,000	Workshop Reports prepared		DDF / DACF	D/A	Consultant
57.	Support Youth, Sports and Cultural Programmes	District wide				12,630	Youth, Sports and Cultural Programmes supported		DACF	DSA	D/A, Traditional Authority
58.	Provide Social interventions	District wide				130,000	Social				D/A,

	Projects and Programmes by MP							intervention programmes supported by MP		MPs CF	MP	Stakeholders
59.	Manage Emergency situations in the District	District wide					135,556	Effective management of emergencies		DACF	D/A	NADMO, Stakeholders
60.	Prepare and Gazette the Fee-Fixing Resolution	Ada-Foah					8,000	Fee-Fixing Resolution Prepared & Gazetted		DACF	DBC	D/A, Stakeholders
61.	Update Revenue Data Base Annually	District wide					18,000	Revenue valuation list		DACF	DFD	D/A, Stakeholders
62.	Procure adequate Value Books, Car Stickers for revenue generation	Accra					35,000	Stock of Value Books		DACF	DFD	D/A, Public & Private sector
63.	Construct Police Post	Big Ada					175,231	Improved security in the district		DACF	D/A	Private Sector
64.	Construct Divisional Police Headquarters	Atortorkope					170,689	Improved security in the District		DACF	D/A	Private Sector

Table 5, District Objective: To Accelerate the Provision of Social Infrastructure by 2018

S/N	Activities	Location	Time Frame (In Quarters)				Indicative Budget (GHs)	Indicators	Sources Of Funding		Implementing Agencies	
			1	2	3	4			IGF	GoG/Others	Lead	Collaborating
65.	Rehabilitate street lights	District wide					120,000	Street lights rehabilitated		DACF	D/A	Private Sector
66.	Rehabilitate street lights by MP	District wide					89,000	Street lights rehabilitated		MPs CF	MP	D/A, Private Sector
67.	Construction of 2No. Market Sheds	Ada-Foah					120,000	Market sheds constructed		DACF	D/A	Private Sector
68.	Completion of a Slaughter House	Kasseh					50,000	Slaughter House completed		DDF	D/A	Private Sector
69.	Prepare relevant documents on Assembly Lands	District wide					4,900	Public lands documented		DACF	DPPD	Family Heads, Traditional Authority,

70.	Procure Building Permit Forms	Accra					20,000	Adequate building permit forms procured		DACF	DPPD	D/A, Private Sector
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Table 6, District Objective: To Increase Access to Potable Water by 2017; To Accelerate the Provision of Adequate Sanitation Facilities

S/N	Activities	Location	Time Frame (In Quarters)				Indicative Budget (GHs)	Indicators	Sources Of Funding		Implementing Agencies	
			1	2	3	4			IGF	GoG/Others	Lead	Collaborating
71.	Regular inspection of premises	District wide					10,000	Inspection of premises carried out.		DACF	Environmental Health	Factories, Shops,
72.	Monitoring and supervision of sanitary labourers	District wide					2,000	Activities of sanitary labourers monitored		DACF	Environmental Health	D / A
73.	Routine cleansing of streets and drains	District wide					5,000	Cleansing of streets and drains done		DACF	Environmental Health	D/A
74.	Routine cleansing of lorry parks	District wide					6,000	Cleansing of lorry parks done		DACF	Environmental Health	D / A
75.	Routine cleansing of markets	District wide					8,000	Cleansing of markets done		DACF	Environmental Health	D / A
76.	Routine cleansing of public toilets and public urinals	District wide					7,880	Cleansing of public toilets and urinals		DACF	Environmental Health	D / A
77.	Carry out medical screening of food vendors and food safety education	District Wide					5,000	Food vendors screened and educated		DACF	Environmental Health	Food Vendors
78.	Organise monthly clean -up exercise (Sanitation Day)	District Wide					15,000	Improved Environmental Hygiene		DACF	Environmental Health	Community members, Zoomlion
79.	Complete the construction of a Buy-Back Centre	Tojeh					44,720	Improved Environmental Hygiene		DACF	D/A	DWST, Community members, Private Sector

Table 7, District Objectives: To Promote Domestic Tourism and Climate Change Resilience by 2021

S/N	Activities	Location	Time Frame (In Quarters)				Indicative Budget (GHs)	Indicators	Sources Of Funding		Implementing Agencies	
			1	2	3	4			IGF	GoG/ Others	Lead	Collaborating
80.	Plant 8500 mangrove seedlings	Obane, Kwalakpoyom, Dikanya					30,000	Improved vegetative cover of the District		LoCAL	D/A	Forestry, Selected communities
81.	Construct a Concrete Culvert to link Ayigbo and Lolonyakope	Ayigbo					42,000	Improved Accessibility		LoCAL	D/A	Stakeholders
82.	Construct a Wooden Foot Bridge to link Aflive and Pediatorkope	Aflive					25,000	Improved Accessibility		LoCAL	D/A	Stakeholders
83.	Provide Drainage System to Foah Wem to control perennial flooding	Foah-Wem					196,904	Improved Sanitation		LoCAL	DTC	D/A, Private Sector
84.	Provide Water Harvesting facilities in 6 selected Schools	District wide					30,000	Improved rain water harvesting		LoCAL	D/A	Private Sector
85.	Train vegetable farmers on soil conservation Techniques	District wide					8,000	Improved soil conservation techniques		LoCAL	DAD	D/A, FBOs
86.	Construct the Phase II of the District Tourism Reception Centre	Ada-Foah					178,302	Improved District Tourism revenue		DDF	D/A	Hospitality industry,

Table 4.8, District Objective: To Empower Women and Mainstream Gender into Socio--Economic Development by 2021

S/N	Activities	Location	Time Frame (In Quarters)				Indicative Budget (GHs)	Indicators	Sources Of Funding		Implementing Agencies	
			1	2	3	4			IGF	GoG/Others	Lead	Collaborating
87.	Education on family planning	District Wide					2,000	Family planning		DACF	DSWCD	Women

	and safe abortion in rural women's day							and safe abortion education carried out					Groups
88.	Education on the use of mobile phone to fight against sexual abuse in school	Gorm					2,000	Selected schools educated on sexual abuse using phones		GOG	DSWCD		Gender Center
89.	Campaign against teenage pregnancies at Pute	Pute					1,300	Teenage pregnancy campaigns done		GOG	DSWCD		D/A
90.	Education on parental guidance at Pute	Pute					5,000	Parental guidance education carried out		GOG	DSWCD		D/A
91	Monitoring of disbursement of funds from FYSSO Ghana to fishmongers association	Kewunor					2,500	Disbursement of funds from FYSSO Ghana done	IGF		DSWCD		D/A
92	Education on reproductive health issues	Pute, Kewunor					1,000	Reproductive health education carried out		DACF	DSWCD		Community Members
93	Monitoring of HIV / AIDS and Voluntary Counselling and Testing exercise	Luhuese, Maccarthykope					1,500	HIV / AIDS and Voluntary Counselling and Testing exercise done	IGF		DSWCD		Community Members
94	Training of Master Crafts Persons (MCP) under the COTVET programme on Cash book management	District Wide					10,000	Master Craft persons trained on cash book		GOG	DSWCD		COTVET
95	Monitoring of COTVET activities and distribution of tools	District Wide					5,000	COTVET activities monitored		GOG	DSWCD		COTVET
96	Training of women in Soya khebab preparation	Faithkope Women Group					1,000	Women trained in soya khebab preparation		DACF	DSWCD		Women Groups
97.	Handle all cases concerning child welfare, maintenance, child abuse.	District wide					10,000	Child protection cases handled within the district		DACF	DSWCD		Police, Court, District Hospital

98.	Registration of PWDs, LEAP beneficiaries, and vulnerable persons on the NHIS programme	District wide					5,000	PWDs, LEAP beneficiaries registered		GOG	DSWCD	PWDs, LEAP beneficiaries
99.	Registration of PWDs in the district	District wide					2,000	PWDs	IGF		DSWCD	PWDs
100.	Facilitate the payment of 58 th to 63 rd cycle to LEAP beneficiaries	District wide					5,000	LEAP Beneficiaries		GOG	DSWCD	LEAP beneficiaries
101.	Carry out Basic CBT in coconut shell processing into cups, jewellery boxes	Big Ada					5,000	Youth trained in coconut shell processing		GOG	BAC	D / A
102.	Organise Value Chain Management training for Ada Mango Farmers Association	Kpodokope					10,000	Value Chain Management training done		GOG	BAC	D/ A
103.	Carry out quality improvement training in beauty care for beauticians	Ada - Foah					10,000	Quality improvement training done		GOG	BAC	D/A
104.	Conduct business counselling for BAC clients on business management and bookkeeping	District wide					10,000	Business counselling		GOG	BAC	D/A